



Project Bread's Grant Program 2019: Frequently Asked Questions

Project Bread is pleased to provide agencies seeking grant funds with these answers to the questions asked most often. If you have an additional question not addressed in this document, please contact us at grants@projectbread.org.

What is the deadline to apply for funds?

- **March 15, 2019**

Can I request an extension if I cannot make the submission deadline?

- Unfortunately, no extensions will be provided.

Is there a paper version of the grant application?

- We are unable to provide applicants with a paper version of the application, agencies seeking funds must apply online.

When will I hear back if my program has been approved for a Project Bread grant?

- Grant notifications are sent October 31, 2019.

Is there a limit on the grant amount agencies can request?

- Yes, grants are \$5,000 or less.

What is the average size of your grants?

- The average grant size is \$2,500.

Do you fund agencies outside of Massachusetts?

- No, Project Bread only provides grant to agencies operating in Massachusetts.

How do I apply?

- Fill out an application directly online located on Project Bread's website.

What program services are eligible for funding?

- Hunger relief programs may submit one application to each of the following grant programs below. If your agency operates a food program in more than one city/town you may submit one application per grant type for each city/town your agency provides services to those in need.
 - **Emergency Food Grants:** food pantry; mobile market; meal program; food bank; weekend backpack program and food voucher program for special populations.

- **Farm & Garden Grants:** non-profit famers, subsidized CSA shares or farmer market incentives, community gardens and mobile fresh trucks.
- **Health Center Food-insecurity Grants**
- **Food Rescue Grants**
- Innovative initiatives aimed at reducing hunger or addressing systemic causes may be considered for funding, please contact Noreen Kelly at noreen_kelly@projectbread.org

What expenses are eligible for funding?

- Grant funds can be used to support any hunger relief program expense such as food, staffing, travel, program supplies or other expenses.

Are there any expenses that are ineligible for grant funding?

- Food costs that is reimbursable by state/federal funds such as after-school meals, summer meals for kids, school meals and elder meals.
- If a program is operated out of a school or health center, funds must be used toward the meal/food program, not toward general costs of the school or health center.
- Grants are not made to an individual person.

If my program does not collect the information requested, how should I respond?

- You should estimate as well as you can or leave blank.
- For instance, if you do not know the number of bags given out at your food pantry, use the typical number of bags given to each household and then multiply that number by the number of households served annually.

Our grant request was turned down, why?

- Unfortunately, the number of applications and requests for funds exceed available resources.

What criteria is used in your grant review process?

- Level of need within the community as demonstrated by poverty data
- Equitable distribution of funds statewide and multitude of solutions
- Impact and effectiveness of applicant
- Integrity of services delivered by applicant to provide services with dignity and respect

Does Project Bread make site visits?

- Project Bread views a site visit as an integral part of the due diligence process. All funded agencies have a site visit by a member of our team once every three years.

Can individuals apply for a grant?

- No, Project Bread only makes grants to eligible organizations. If you are in need of emergency food or other assistance, please contact our FoodSource Hotline at 1-800-645-8333.